

RECORD OF EXECUTIVE DECISION

Tuesday, 16 July 2019

Decision No: (CAB 19/20 24177)

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	Leaders' Portfolio
SUBJECT:	Contract approvals related to Capita transfer
AUTHOR:	James Strachan

THE DECISION

That the Service Director for Digital and Business Operations, or Service Director for Legal and Governance, are given delegated authority jointly and severally to approve, following consultation with the Cabinet Member for Resources, any new contracts required for the smooth transfer of services from Capita to the City Council which would ordinarily need Cabinet approval due to the contract value.

REASONS FOR THE DECISION

1. It is possible that some new contracts that are required for smooth transfer of services may represent a value that requires Cabinet approval in accordance with the Financial Procedure Rules.
2. The delegation is required to ensure that all such contracts are in place for 23rd July 2019, when the transfer takes place, and/or immediately after transfer if unexpected gaps are discovered. The recommendation avoids the need to convene Cabinet at short notice and potentially repeatedly.

DETAILS OF ANY ALTERNATIVE OPTIONS

1. Not to approve new contracts before 23rd July. This option is rejected because these contracts will be needed for the smooth operation of services following the transfer from Capita.
2. To convene Cabinet as required in the days running up to 23rd July. This option is rejected because it cannot be predicted when these decisions will be required and it is unlikely to be possible to convene Cabinet at short notice.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None.

CONFLICTS OF INTEREST

None.

CONFIRMED AS A TRUE RECORD

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision.

Date: 16th July, 2019

Decision Maker:
The Cabinet

Proper Officer:
Judy Cordell

SCRUTINY

Note: This decision will come in to force at the expiry of 5 working days from the date of publication subject to any review under the Council's Scrutiny "Call-In" provisions.

Call-In Period expires on

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*